

Nigerian National Petroleum Corporation (NNPC)

NNPC Towers, Herbert Macaulay Way, Central Business District,

P.M.B. 190, Garki, Abuja – Nigeria.

Expression of Interest for the Provision of Consultancy and Project Management Services for the Proposed 36” & 24” Gas Pipelines and TIE-INS of the Ukanafun Station – Obigbo Node Project

(1) Introduction

The Nigerian National Petroleum Corporation (NNPC) intends to engage the services of a reputable International Consultant to carry out consultancy and project management services for the Proposed 36” & 24” class 600 Ukanafun station – Obigbo North station (Obigbo Node) gas pipeline system which is being executed on a fast track basis. The commencement of the project is planned for Q3, 2015.

(2) Scope of the Project

The FEED activities for the proposed 36” x 47km (approx.) Ukanafun metering station - Obigbo compressor station gas pipeline (a segment of the Early Gas Phase project) has been completed. Another 24” x 5km (approx.) is required from an intersection point on the Obigbo compressor station pipeline to the existing Obigbo North station. The pipeline system is connected to the end facilities at Ukanafun and Obigbo node.

(3) Description of Scope of Works

The functions of the Consultant shall include:

- Management and supervision of works so as to ensure their execution in accordance with contract requirements.
- Co-ordinate the interfaces for the Project amongst the parties involved including but not limited to Employer, EPC Contractor for the pipeline system and other Nigerian Authorities relevant for construction of gas pipelines and facilities.
- Transfer of know-how.

The Project Consultant shall perform his assignment until end of defects liability period. His assignments and responsibilities are as follows:

3.1 Project Management

The functions of the consultant during project execution shall include but not limited to the following:

- (a) Provision of competent and experienced relevant project management personnel
- (b) Preparation of overall Project Coordination Procedure (including specification of responsibilities and communication matrix, variations to work, claims, timing and organisation of meetings, issue and approval of minutes, keeping of records, etc.)
- (c) Review of all contractor's project management procedures
- (d) Project monitoring and control activities
- (e) Verification, and validation of work done by EPC contractor
- (f) Review of invoices, with recommendations to Employer
- (g) Preparation of notice for meeting, agenda and attend monthly meetings
- (h) Prepare and issue minutes of meeting to the Employer in a timely manner.
- (i) Prepare weekly and monthly reports for the Employer
- (j) Proactively advise the Employer of any schedule variance, including mitigating actions
- (k) Submit to the Employer Three (3) copies of. Monthly Report covering the relevant Month's Progress on Project activities
- (l) Assist the Employer in dealing with third party Authorities and Companies
- (m) Review and comment on the proposals made by the Contractor for staff training and ensure that they meet the requirements of the Employer
- (n) Provision of effective and efficient document control system
- (o) All other project management activities not listed above

(3.2) ENGINEERING, PROCUREMENT AND CONSTRUCTION SUPERVISION

(3.2.1) ENGINEERING

- (a) Provision of a complete multi-disciplinary engineering team to oversee the EPC contractor's work
- (b) Preparation of planning schedule and programme covering every aspect of the contract using a computer-based programme which allows for critical path analysis updating and rescheduling;
- (c) Vetting of all deliverables prepared by the EPC contractor in line with project specification, standards and international best practices

3.2.2 Procurement

- (a) – Review of all Contractor's procurement procedures with recommendation(s) to Employer
- (b) Provision of necessary technical support services
- (c) Vetting of Contractor's proposals for approval of vendors, vendors' technical submissions and making appropriate recommendation on Vendors' selection to the Employer.
- (d) Participate in kick-off meetings and factory inspection of project materials, as required by Employer
- (e) Proper documentation of all Materials Test Certificates

3.2.3 Construction and Commissioning

The functions to be performed shall include:

- (a) Review the Construction Plan and the Project HSE plan and ensure implementation.
- (b) Review of the project documentation including approved for construction drawings, specifications and data sheets, construction procedures and method statements.
- (c) Ensure EPC Contractor's adherence to HSE.

- (d) Work progress monitoring, progress reporting,
- (e) Review of contractor work programme
- (f) Ensure Contractor's adherence to Contract specification and approved procedures
- (g) Witness and monitor all welding procedure qualification tests and welders' tests
- (h) Carry out inspection/monitoring of welding, NDT, ROW works, pipe handling, stacking and bending, field coatings, pipe lowering, crossings (rivers, roads, pipelines and railways), hydro-test, tie-ins, backfill and reinstatement, pre-commissioning, commissioning and handover.
- (i) Certification of work done
- (j) Issue and resolve site queries, site instructions and maintain site records
- (k) Ensure adherence to project quality
- (l) Ensure Contractor's provision of spare parts, equipment and special tools is in line with the EPC contract
- (m) Ensure completeness and accuracy of the pipeline system operating and maintenance manuals
- (n) Review and validate As-built drawings submitted by contractor
- (o) Provision of head office support staff to the field personnel
- (p) Provision of own personnel site offices, equipment, vehicles, facilities and consumables for the period of the contract

Detailed responsibilities for the tenderer are contained in the ITT document that will be issued upon response to this publication.

(4) Tentative Time Schedule

NNPC plans to award the Contract for the consultancy and project management services contract before end of Q3, 2015

(5) Contracting Strategy

The criteria and the selection processes for bidders for the consultancy contract for the Ukanafun – Obigbo Cs – Obigbo node gas pipeline project shall be conducted in line with the provisions of extant laws on public procurement and Nigerian Content.

Important Note

NNPC plans to award the contract to competent and established Consultant that will deliver the project on the required fast track schedule.

(6) Mandatory Requirements

Tenderers are required to include the following information in their response:

- An abridged Company profile containing evidence of consultancy and project management services on similar pipeline jobs executed within the last five (5) years
- For locally established companies, Company Registration Certificate from Corporate Affairs Commission, including form C02 and C07 (Particulars of Directors)
- Where in partnership with a foreign company, evidence of the partnership agreement
- Tax Clearance Certificates for the last three (3) years 2012, 2013 and 2014
- Evidence of VAT registration and remittance
- Company's audited financial reports for the last three (3) years, 2012, 2013 and 2014
- Evidence of current registration with NNPC, DPR, and NIPEX will be an added advantage
- Detailed Nigerian content plan in accordance with NOGICD Act, 2010.
- Evidence of compliance with Part IV, 16(6d) of the Public Procurement Act 2007 as it relates to PENSION (Certificate or exemption from PENCOM) and section 1 (2) Pension Reform Act 2004, where applicable.

- Evidence of compliance with the Industrial Training Fund (ITF) Amendment Act 2011 by inclusion of copy of Compliance Certificate from the Industrial Training Fund, where applicable.
- Curriculum Vitae of key personnel for the project, including evidence of COREN registration for practicing Engineers

(7) Disclaimer

Tenderers are required to provide all the above requested information. Notwithstanding the submission of requested documentation, NNPC is neither committed nor obliged to include any bidder on the tender list or award any form of contract to company or associates.

(8) Submission of Pre-Qualification Documents

The response to this invitation should be sealed and marked at the top right Corner as: **“PROVISION OF CONSULTANCY AND PROJECT MANAGEMENT SERVICES FOR THE PROPOSED 36” & 24” GAS PIPELINES AND TIE-INS OF THE UKANAFUN STATION – OBIGBO NODE PROJECT”** and addressed to:

**The Secretary,
Gas & Power Dexcom Tenders Board,
Room 45B, 1st Floor, Block D,
NNPC Towers,
Central Business District, Abuja**

To reach him not later than **4:00pm on Tuesday, 25th of August, 2015**
Gas Infrastructure Division NNPC Gas & Power Directorate Abuja